



ZONING APPLICATION
ESTABLISHMENTS SERVING BEER, WINE, OR LIQUOR

APPLICANT

PROPERTY OWNER

MAILING ADDRESS 1

MAILING ADDRESS 1

MAILING ADDRESS 2

MAILING ADDRESS 2

EMAIL

EMAIL

PHONE

PHONE

SIGNATURE OF APPLICANT

SIGNATURE OF OWNER OR AGENT

DATE

DATE

PROPERTY INFORMATION

ADDRESS

TMS #

ZONING DISTRICT DESIGNATION

DESCRIPTION OF PROPOSED USE

PLEASE PROVIDE THE FOLLOWING INFORMATION:

1. OPERATING PLAN – DESCRIBE THE NATURE OF THE PROPOSED USE (INCLUDING “THEME”), HOURS OF OPERATION (FOR ALL USES AT LOCATION; I.E., BAR, RESTAURANT, ETC.).
2. SCALED FLOOR / SEATING PLAN (not required to be sealed by an Architect at this time)
3. ENTERTAINMENT PLAN – TYPES OF ENTERTAINMENT, LOCATION, DURATION, DAYS OF THE WEEK, AMPLIFICATION.
4. MENU – PROVIDE TYPICAL MENUS OF ALL MEALS, HOURS SERVED, KITCHEN HOURS, ETC.
5. DHEC KITCHEN EQUIPMENT SCHEDULE
6. PROJECTED REVENUE (% ALCOHOL SALES VS FOOD SALES).
7. STAFFING – NUMBER OF PERSONNEL BY JOB DESCRIPTIONS AND ASSIGNED SHIFTS

OTHER INFORMATION

(Please provide documentation)

1. HAVE YOU SUBMITTED AN ABL-901 TO THE SC DEPARTMENT OF REVENUE AND WHAT IS THE STATUS OF THE APPLICATION?
2. HAS ‘SLED’ DETERMINED THAT THE PROPOSED LOCATION MEETS THE REQUIREMENTS OF THE STATUTE AND SC CODE OF REGULATIONS?
3. HAVE YOU APPLIED TO DHEC AND WHAT IS THE STATUS OF THE APPLICATION?
4. OTHER CURRENT LOCATIONS OF THIS BUSINESS OR BUSINESSES THAT YOU OWN/OPERATE (OR HAVE PREVIOUSLY OWNED/OPERATED IN THIS CITY OR ELSEWHERE).
5. NAMES AND ADDRESSES OF ALL BUSINESS PRINCIPALS.
6. OTHER INFORMATION THAT THE ADMINISTRATOR DEEMS RELEVANT TO MAKING A DETERMINATION.

OVER

Your Application for Zoning Compliance will be reviewed by two Staff Committees; the first is a committee comprised of Representatives from the following City Agencies and is known as the “Technical Advisory Committee”:

- Fire
- Police
- Inspections
- Licensing
- Public Information and Events
- Economic Development
- Planning

Another Staff Committee is responsible for reviewing all development applications and adds Representatives from the following Agencies:

- Engineering
- Legal
- Community Development
- Parks and Grounds

The Technical Advisory Committee meets once-a-month to review applications scheduled for the upcoming Meeting of the Board of Zoning Appeals. This process will promote a more comprehensive understanding of the Applicant’s proposal which will be complemented by a more comprehensive understanding of the Agencies’ operating requirements and expectations. The Applicant and Property Owner (if different) are required to attend this meeting which is scheduled during regular business hours in City Hall. You will be advised of the time and location when you submit your application.